



Republic of the Philippines
BIDS AND AWARDS COMMITTEE
9017 Población, El Salvador City
Misamis Oriental
 Email: bac.elsalvadorcity@gmail.com



INVITATION TO BID for the PROCUREMENT OF DESKTOP

The LGU-El Salvador City, Misamis Oriental, through its Bids and Awards Committee (BAC), invites interested suppliers, to apply for eligibility and if found eligible, to bid for the contract:

- | | | |
|----------------------------------|---|------------------------------------|
| 1. Invitation to Bid No. | : | 2024-05-067 |
| Brief Description | : | Procurement of Desktop |
| Approved Budget for the Contract | : | ₱ 350,000.00 |
| Delivery Period | : | within 15 days upon receipt of NTP |
| Source of Fund | : | SB#1 Fund FY 2024 |

ITEM NO.	QUANTITY	UNIT	DESCRIPTION
1	7	unit	DESKTOP
			Processor: i5 11 th Generation
			Memory: 8 GB DDR4
			Storage: 512 SSD
			Optical Drive: 8x DVDRW (at least)
			Video Card: on-board
			Display: 24" LED monitor
			Audio: 2.1 Channel Audio System
			Standard I/O Ports
			External:
			USB: at least 6x USB 2.0 or higher 1 Universal
			Audio Jack, Display Port, 1 HDMI
			Internal: 1 PCIe x 16; 1 PCIe x 1 Network
			Interpace:
			One (1) 10/100/1000 Mbps LAN Port
			-wireless keyboard and mouse
			-UPS
			Inclusion:
			Windows 10 and MS Office

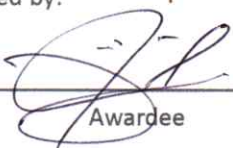
Procurement will be conducted through open competitive bidding procedures in accordance with R.A. 9184 and its Revised Implementing Rules and Regulations.

To bid for this contract, a bidder must purchase bid documents and should have experienced in undertaking similar project within the last two (2) years with an amount of at least twenty five percent (25%) of the proposed project for bidding. The eligibility check as well as the preliminary Examination of Bids shall use non-discretionary pass/fail criteria.

TERMS AND CONDITIONS

1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION.
2. **AWARDEE** shall be responsible for the source(s) of his supplies/materials/equipment shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order. Failure by the **AWARDEE** to comply with same shall be ground for cancellation of the award and purchase order issued to that **AWARDEE** and for re-awarding the item(s) to the **ALTERNATE AWARDEE**.
3. **AWARDEE** shall pick up purchase order(s) issued in his favor within three (3) days after receipt of notice to that effect. A telephone call or fax transmission shall constitute an official notice to the **AWARDEE**. Thereafter, if the purchase order(s) remained unclaimed, the said purchase order(s) shall be sent by messengerial service to the **AWARDEE** the latter's expense. To avoid delay in the delivery of the requesting agency's requirement, all **DEFAULTING AWARDEES** shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provision of the preceding paragraph, where **AWARDEE** has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, he shall be extended a maximum of fifteen (15) calendar days under called liquidated damages to make good his delivery. Thereafter if **AWARDEE** has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that **AWARDEE**. Service shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the
5. und for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under RA 9184 and its IRR-A.
6. All deliveries by suppliers shall be subject to inspection and acceptance by the LGU - El Salvador. All necessary **procurement of desktop** the LGU - El Salvador on the item(s) shall be for the account of the supplier
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee his deliveries to be free from defects. Any defective item(s) / product(s) therefore, that may be discovered by the LGU - El Salvador within three (3) months after acceptance of the same, shall be replaced by the supplier with seven (7) calendar days upon receipt of a written notice to that effect.
9. A penalty of one-tenth of one percent (0.001) of the total value of the product(s)/good(s) purchased shall be deducted for each day of delay of the product(s) / good(s) ordered.
10. All duties, excise and other taxes and revenue charges, if any, shall be for the suppliers account.
11. As a pre-condition to payment, IMPORTATION DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the LGU - El Salvador.
12. All transactions are subject to withholding of creditable Value Added Tax (VAT) per Revenue Regulation No. 10-93.

Accepted by:


Awardee