



*Republic of the Philippines*  
**BIDS AND AWARDS COMMITTEE**  
**9017 Población, El Salvador City**  
**Misamis Oriental**  
 Email: [bac.elsalvadorcity@gmail.com](mailto:bac.elsalvadorcity@gmail.com)



## INVITATION TO BID for the PURCHASE OF GROCERY GIFT PACKS FOR YEAR-END ACTIVITY

The LGU-El Salvador City, Misamis Oriental, through its Bids and Awards Committee (BAC), invites interested suppliers, to apply for eligibility and if found eligible, to bid for the contract:

- |                                  |   |   |
|----------------------------------|---|---|
| 1. Invitation to Bid No.         | : | 2024-11-146   |
| Brief Description                | : | <b>Purchase of Grocery Gift Packs for Year-End Activity</b> |
| Approved Budget for the Contract | : | <b>₱ 720,000.00</b>   |
| Delivery Period                  | : | <b>within 15 calendar days upon receipt of NTP</b>          |
| Source of Fund                   | : | <b>General Fund CY 2024</b>                                 |

ITEM NO.	QUANTITY	UNIT	DESCRIPTION
1	1800	pax	<b>LGU Year-End Party</b>
			Grocery Gift Packs (Ham 500g)
			XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

Procurement will be conducted through open competitive bidding procedures in accordance with R.A. 9184 and its Revised Implementing Rules and Regulations.

To bid for this contract, a bidder must purchase bid documents and should have experienced in undertaking similar project within the last two (2) years with an amount of at least twenty five percent (25%) of the proposed project for bidding. The eligibility check as well as the preliminary Examination of Bids shall use non-discretionary pass/fail criteria.

The significant time and deadlines for procurement activities are shown below:

ACTIVITY	DATE	TIME
1. Issuance of Bid Documents	From November 5-12, 2024	8:00 A.M. – 5:00 P.M. during office hours only
2. Receipts of Bids	November 14, 2024	Deadline until 09 o'clock in the morning

3. Opening of Bids	November 14, 2024	09 o'clock in the morning
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The BAC will issue hard copies of Bidding Documents at the City Hall Building of El Salvador, Misamis Oriental, upon payment of a non-refundable fee of **One HUNDRED PESOS (Php 1,000.00) ONLY** to the Treasurer's Office.

Bids must be accompanied by a bid security, in the amount and acceptable form, as stated in Section 27.2 of the Revised IRR.

Prospective bidders shall submit their duly accomplished forms as specified in the BDs in two (2) separate sealed envelopes to the BAC Chairman. The first envelope shall contain the technical component of the bid including the eligibility requirements. The second envelope shall contain the financial component of the bid. Contract will be awarded to the Lowest Calculated Responsive Bid as determined in the bid evaluation and post-qualification.

The LGU-El Salvador reserves the right to accept or reject any bid and to annul the bidding process any time before Contract award and assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

Approved by:

  
**NOLLY ADRIAN B. GABULE**

City Agriculturist  
BAC Chairman

Noted by:

  
**Hon. EDGAR S. LIGNES**

City Mayor  
Head of Procuring Entity

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Posted in conspicuous place, City Hall premises

Website: <https://www.philgeps.gov.ph>