



Republic of the Philippines  
Province of Misamis Oriental  
**LOCAL GOVERNMENT UNIT  
CITY OF EL SALVADOR**



**BIDS AND AWARDS COMMITTEE**

0997-308-5718 / 0938-074-3696 **M** bac@elsalvadorcity.gov.ph

**Notice To Proceed**

November 15, 2024  
Ref.: NTP-2024-11-117

To : **DE LUXE HOTEL**  
Capt. Vicente Roa Street,  
Cagayan de Oro City

Att'n: **Ms. OFELIA O. IBAOC**  
Sales & Marketing Officer

Dear Ma'am:

The attached *Purchase Order* having been approved, notice is hereby given to DE LUXE HOTEL that work may commence on the contract – Procurement of Food, Venue and Accommodation (5 day Position Course on Incident Command System Level III Training) (*Goods*) upon the date stated in the Purchase Order

Upon receipt of this notice you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the BAC Office - Local Government Unit of El Salvador City.

Very truly yours,

**HON. EDGAR S. LIGNES**  
City Mayor

I acknowledge receipt of this Notice on 11-18-24

Name of the Representative of the Bidder OFELIA O. IBAOC

Authorized signature [Signature]

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within seven (7) days from the date of the approval of the contract