



Republic of the Philippines
Province of Misamis Oriental
**LOCAL GOVERNMENT UNIT
CITY OF EL SALVADOR**



BIDS AND AWARDS COMMITTEE

0997-308-5718 / 0938-074-3696 bac@elsalvadorcity.gov.ph

Notice To Proceed

July 29, 2024

Ref.: NTP-24-07-056

To: **BXU COPY TRADING & ENT. CORP**
Door 200 De Leon Plaza Building,
Velez Corner – Yacapin Street
Cagayan de Oro City 900

Att'n: **Ms. ELYBETH M. ESCAÑO – LABRADA**
Branch Manager

Dear Ma'am,

The attached *Purchase Order* having been approved, notice is hereby given to **BXU COPY TRADING & ENT. CORP.** that work may commence on the contract – *Procurement of One (1) Colored Copier, Printer and Scanner (Goods)* upon the date stated in the Purchase Order.

Upon receipt of this notice you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the BAC Office - Local Government Unit of El Salvador City.

Very truly yours,


HON. EDGAR S. LIGNES
City Mayor

I acknowledge receipt of this Notice on August 02, 2024

Name of the Representative of the Bidder Elybeth M. Escano-Labrada

Authorized signature 

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within seven (7) days from the date of the approval of the contract.