



Republic of the Philippines
BIDS AND AWARDS COMMITTEE
9017 Población, El Salvador City
Misamis Oriental
 Email: bac.elsalvadorcity@gmail.com



INVITATION TO BID for the PROCUREMENT OF VARIOUS OFFICE CONSUMABLES AND SUPPLIES 3rd to 4th QUARTER

The LGU-El Salvador City, Misamis Oriental, through its Bids and Awards Committee (BAC), invites interested suppliers, to apply for eligibility and if found eligible, to bid for the contract:

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|----------------------------------|---|---|
| 1. Invitation to Bid No. | : | 2024-07-101 |
| Brief Description | : | Procurement of Various Office Consumables and Supplies 3rd to 4th Quarter |
| Approved Budget for the Contract | : | ₱ 250,675.00 |
| Delivery Period | : | within 15 calendar days upon receipt of NTP |
| Source of Fund | : | General Fund CY 2024 |

Item No.	Quantity	Unit	Item Description	Total Cost
1	73.00	cart	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	19,345.00
2	30.00	cart	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	7,950.00
3	32.00	cart	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	8,480.00
4	31.00	cart	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	8,215.00
5	9.00	cart	INK CARTRIDGE, HP CZ107AA (HP678), Black	5,850.00
6	9.00	cart	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	5,850.00
7	194.00	cart	INK CARTRIDGE,EPSON 003 BK,L3100,L3101,L3110,L3150	51,410.00
8	84.00	cart	INK CARTRIDGE,EPSON 003 YELLOW,L3100,L3101,L3110,L3150	22,260.00
9	83.00	cart	INK CARTRIDGE,EPSON 003 MAGENTA,L3100,L3101,L3110,L3150	21,995.00
10	87.00	cart	INK CARTRIDGE,EPSON 003 CYAN,L3100,L3101,L3110,L3150	23,055.00
11	6.00	cart	INK CARTRIDGE, EPSON 001 BK	1,590.00
12	5.00	cart	INK CARTRIDGE, EPSON 001 YELLOW	1,325.00
13	5.00	cart	INK CARTRIDGE, EPSON 001 MAGENTA	1,325.00
14	5.00	cart	INK CARTRIDGE, EPSON 001 CYAN	1,325.00
15	13.00	cart	INK CARTRIDGE,EPSON 008 BK,L6490	3,445.00
16	7.00	cart	INK CARTRIDGE,EPSON 008 YELLOW,L6490	1,855.00
17	7.00	cart	INK CARTRIDGE,EPSON 008 MAGENTA L6490	1,855.00
18	8.00	cart	INK CARTRIDGE,EPSON 008 CYAN,L6490	2,120.00
19	32.00	cart	INK CARTRIDGE,EPSON 664 (BLACK),L360	8,480.00
20	20.00	cart	INK CARTRIDGE,EPSON 664 (YELLOW),L360	5,300.00
21	15.00	cart	INK CARTRIDGE,EPSON 664 (MAGENTA),L360	3,975.00
22	21.00	cart	INK CARTRIDGE,EPSON 664 (CYAN),L360	5,565.00
23	6.00	cart	EPSON RIBBON CARTRIDGELX-310 (S015639/S015634, 10 METERS	1,920.00
24	5.00	cart	INK CARTRIDGE ,GT51 BLACK INK ORIGINAL FOR GT5810 PRINTER	1,750.00
25	6.00	cart	BT 5000 Y FOR BROTHER MFC-T4500W PRINTER	2,700.00
26	6.00	cart	BT 5000 C FOR BROTHER MFC-T4500W PRINTER	2,700.00
27	6.00	cart	BT 5000 M FOR BROTHER MFC-T4500W PRINTER	2,700.00

28	6.00	cart	BT 5000 BK FOR BROTHER MFC-T4500W PRINTER	2,700.00
29	2.00	cart	INK CARTRIDGE,CANON INK 750 BLACK	1,820.00
30	3.00	cart	INK CARTRIDGE,CANON INK 751 BLACK	2,730.00
31	1.00	cart	INK CARTRIDGE,CANON INK 752 YELLOW	820.00
32	1.00	cart	INK CARTRIDGE,CANON INK 751 MAGENTA	820.00
33	2.00	cart	INK CARTRIDGE,CANON INK 751 CYAN	1,640.00
34	3.00	pcs	RIBBON ELECTRIC TYPEWRITER (OLYMPIA BRAND)	525.00
35	8.00	pcs	RIBBON ERASER TYPEWRITER (OLYMPIA BRAND)	280.00
36	10.00	box	ELECTRICAL TYPEWRITER RIBBON (OLYMPIA, CORRECTABLE RIBBON)	15,000.00

Procurement will be conducted through open competitive bidding procedures in accordance with R.A. 9184 and its Revised Implementing Rules and Regulations.

To bid for this contract, a bidder must purchase bid documents and should have experienced in undertaking similar project within the last two (2) years with an amount of at least fifty percent (50%) of the proposed project for bidding. The eligibility check as well as the preliminary Examination of Bids shall use non-discretionary pass/fail criteria.

The significant time and deadlines for procurement activities are shown below:

ACTIVITY	DATE	TIME
1. Issuance of Bid Documents	From July 24-30, 2024	8:00 A.M. – 5:00 P.M. during office hours only
2. Receipts of Bids	August 1,2024	Deadline until 9 o'clock in the morning
3. Opening of Bids	August 1,2024	9 o'clock in the morning

The BAC will issue hard copies of Bidding Documents at the City Hall Building of El Salvador, Misamis Oriental, upon payment of a non-refundable fee of **FIVE HUNDRED PESOS (Php 500.00) ONLY** to the Treasurer's Office.

Bids must accompanied by a bid security, in the amount and acceptable form, as stated in Section 27.2 of the Revised IRR.

Prospective bidders shall submit their duly accomplished forms as specified in the BDs in two (2) separate sealed envelopes to the BAC Chairman. The first envelope shall contain the technical component of the bid including the eligibility requirements. The second envelope shall contain the financial component of the bid. Contract will be awarded to the Lowest Calculated Responsive Bid as determined in the bid evaluation and post-qualification.

The LGU-El Salvador reserves the right to accept or reject any bid and to annul the bidding process any time before Contract award and assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

Approved by:


~~NOLLY ADRIAN B. GABULE~~

City Agriculturist
BAC Chairman

Noted by:


Hon. EDGAR S. LIGNES

City Mayor

Head of Procuring Entity

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Posted in conspicuous place, City Hall premises

Website: <https://www.philgeps.gov.ph>