



Republic of the Philippines  
Province of Misamis Oriental  
**LOCAL GOVERNMENT UNIT  
CITY OF EL SALVADOR**



**BIDS AND AWARDS COMMITTEE**

0997-308-5718 / 0938-074-3696 bac@elsalvadorcity.gov.ph

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## Notice To Proceed

October 23, 2023

Ref.: NTP-23-10-091

To: **PHOTOPRO TRADING & GENERAL MERCHANDISE, COMPANY**  
Blessed Mother College Bldg.  
Tiano Kalambaguhan Sts. Brgy. 14  
Cagayan de Oro City

Att'n: **EDVER F. ALEJO**  
Authorized and Designated Representative

Dear Mr. Alejo:

The attached *Purchase Order* having been approved, notice is hereby given to **PHOTOPRO TRADING & GENERAL MERCHANDISE, COMPANY** that work may commence on the contract – Procurement of Various Office Consumables and Supplies 3<sup>rd</sup> to 4<sup>th</sup> Quarter (Goods) upon the date stated in the Purchase Order.

Upon receipt of this notice you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the BAC Office - Local Government Unit of El Salvador City.

Very truly yours,

  
**HON. EDGAR S. LIGNES**  
City Mayor

I acknowledge receipt of this Notice on 10-23-2023

Name of the Representative of the Bidder EDVER F. ALEJO

Authorized signature 

*The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within seven (7) days from the date of the approval of the contract.*