



Republic of the Philippines
Province of Misamis Oriental
LOCAL GOVERNMENT UNIT
CITY OF EL SALVADOR



BIDS AND AWARDS COMMITTEE

0997-308-5718 / 0938-074-3696 **M** bac@elsalvadorcity.gov.ph

**INVITATION TO BID FOR THE
PROCUREMENT OF HYGIENE KIT**

The LGU-El Salvador City, Misamis Oriental, through its Bids and Awards Committee (BAC), invites interested suppliers, to apply for eligibility and if found eligible, to bid for the contract:

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|----------------------------------|---|--|
| 1. Invitation To Bid No. | : | 2023-09-110 |
| Brief Description | : | Procurement of Hygiene Kit |
| Approved Budget for the Contract | : | ₱ 249,000.00 |
| Delivery Period | : | within 30 calendar days upon receipt of NTP |
| Source of Fund | : | 5% Calamity Fund CY 2023 |

Item	Description	Quantity	Unit
Procurement of Hygiene Kit			
1	SHAMPOO 15ML	1,500	PCS
2	TOOTHPASTE 30G	1,500	PCS
3	ALCOHOL 60ML	1,500	BOTTLE
4	SANITARY NAPKIN 40MM	1,500	PCS
5	BATH SOAP 60G	1,500	PCS
6	TOOTHBRUSH	1,500	PCS
7	ECO BAG MEDIUM	2,000	PCS
8	PALE	2,000	PCS

Procurement will be conducted through open competitive bidding procedures in accordance with R.A. 9184 and its Revised Implementing Rules and Regulations.

To bid for this contract, a bidder must purchase bid documents and should have experienced in undertaking similar project within the last two (2) years with an amount of at least twenty five percent (25%) of the proposed project for bidding. The eligibility check as well as the preliminary Examination of Bids shall use non-discretionary pass/fail criteria.

The significant time and deadlines for procurement activities are shown below:

ACTIVITY	DATE	TIME
1. Issuance of Bid Documents	From September 05-12, 2023	8:00 A.M. – 5:00 P.M. during office hours only
3. Receipts of Bids	September 14, 2023	Deadline until 9:00 o'clock in the morning
4. Opening of Bids	September 14, 2023	9:00 o'clock in the morning

The BAC will issue hard copies of Bidding Documents at the BAC Office 3rd floor, City Hall Building of El Salvador, Misamis Oriental, upon payment of a non-refundable fee of **FIVE HUNDRED PESOS (Php 500.00) ONLY** to the Treasurer's Office.

Bids must be accompanied by a bid security, in the amount and acceptable form, as stated in Section 27.2 of the Revised IRR.

Prospective bidders shall submit their duly accomplished forms as specified in the BDs in two (2) separate sealed envelopes to the BAC Chairman. The first envelope shall contain the technical component of the bid including the eligibility requirements. The second envelope shall contain the financial component of the bid. Contract will be awarded to the Lowest Calculated Responsive Bid as determined in the bid evaluation and post-qualification.

The LGU-El Salvador reserves the right to accept or reject any bid and to annul the bidding process any time before Contract award and assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

Approved by:


NOLLY ADRIAN B. GABULE
City Agriculturist
BAC Chairperson

Noted by:


Hon. EDGAR S. LIGNES
City Mayor

Head of Procuring Entity: September 04, 2023
Posted in conspicuous place, City Hall premises
Website: <https://www.philgeps.gov.ph>