

Republic of the Philippines
Office of the City Mayor
9017 Poblacion, El Salvador City
bac@elsalvadorcity.gov.ph



Notice To Proceed

April 24, 2023
Ref: NTP-23-04-032

To : CAGAYAN EDUCATIONAL SUPPLY
Mortola, Hayes street
Cagayan de oro city, 9000

Attn: SALIS A. MAGADAN
Authorized and Designated Representative

Dear Ms. Magadan:

The attached *Purchase Order* having been approved, notice is hereby given to CAGAYAN EDUCATIONAL SUPPLY that work may commence on the contract - *Procurement of Office supplies 1st to 2nd Quarter(Goods)* upon the date stated in the Purchase Order.

Upon receipt of this notice you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the *BAC Office - Local Government Unit of El Salvador City*.

Very truly yours,

~~HON. EDGAR S. LIGNES~~
City Mayor

I acknowledge receipt of this Notice on _____
4-28-2023

Name of the Representative of the Bidder SALIS A. MAGADAN
cagayaneducational@gmail.com

Authorized signature _____
[Signature]

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within seven (7) days from the date of the approval of the contract.