



Republic of the Philippines  
**BIDS AND AWARDS COMMITTEE**  
9017 Población, El Salvador City  
Misamis Oriental  
Email: [bac@elsalvadorcity.gov.ph](mailto:bac@elsalvadorcity.gov.ph)

**INVITATION TO BID for the  
PROCUREMENT OF CATERING SERVICES. (INCIDENT COMMAND SYSTEM:  
HOLY WEEK 2023 DEPLOYMENT)**

The LGU-El Salvador City, Misamis Oriental, through its Bids and Awards Committee (BAC), invites interested suppliers, to apply for eligibility and if found eligible, to bid for the contract:

1. Invitation To Bid No. : **2023-03-023**  
Brief Description : **Procurement of Catering Services**  
Approved Budget for the Contract : **₱ 359,600.00**  
Delivery Period : **Within Five (5) Days**  
Source of Fund : **5% Calamity Fund**

Item	Description	Quantity	Unit
<b>Procurement of Catering Services (Incident Command System: Holy Week 2023 Deployment)</b>			
<b>Day 1 (Holy Wednesday)</b>			
1	<b>Lunch:</b> Rice, Fried Chicken with Pinakbit and 1 bottle Softdrink	30	PAX
2	<b>Dinner:</b> Rice, Fried Fish with Special Sotanghon and 1 bottle softdrink	30	PAX
<b>Day 2 (Maundy Thursday)</b>			
3	<b>Breakfast:</b> Rice, Boiled Egg with Lumpia Shanghai and 1 cup of coffee	180	PAX
4	<b>Lunch:</b> Rice, Fried Chicken and Chopsuey and 1 bottle softdrink	180	PAX
5	<b>PM Snack:</b> Banana Cake with 1 bottle softdrink	180	PAX
6	<b>Dinner:</b> Rice, Fried Fish with Pancit Canton and 1 bottle softdrink	190	PAX
<b>Day 3 (Good Friday)</b>			
7	<b>Breakfast:</b> Rice, Boiled Egg with Fried Fish and 1 cup of coffee	190	PAX
8	<b>Lunch:</b> Rice, Chicken Adobo with Special Sotanghon and 1 bottle softdrink	170	PAX
9	<b>PM Snack:</b> Torta with 1 bottle softdrink	170	PAX
10	<b>Dinner:</b> Rice, Fried Chicken with pinakbit and 1 bottle softdrink	170	PAX
<b>Day 4 (Black Saturday)</b>			
11	<b>Breakfast:</b> Rice, Fried egg with Lumpia Shanghai and 1 cup of coffee	170	PAX
12	<b>Lunch:</b> Rice, Chicken Adobo with Sotanghon and 1 bottle softdrink	170	PAX
13	<b>PM Snack:</b> Banana turon with 1 bottle softdrink	170	PAX
14	<b>Dinner:</b> Rice, Fried Chicken with Pancit Canton and 1 bottle softdrink	190	PAX

<b>Day 5 (Easter Sunday)</b>			
15	<b>Breakfast:</b> Rice, Boiled Egg with Lumpia Shanghai and 1 cup of coffee	190	PAX
16	<b>Lunch:</b> Rice, Pork Humba with Special Sotanghon and 1 bottle softdrink	160	PAX
17	<b>PM Snack:</b> Banana Cake with 1 bottle softdrink	160	PAX
18	<b>Dinner:</b> Rice, Pork Menudo with Fried Chicken and 1 bottle softdrink	160	PAX

Procurement will be conducted through open competitive bidding procedures in accordance with R.A. 9184 and its Revised Implementing Rules and Regulations.

To bid for this contract, a bidder must purchase bid documents and should have experienced in undertaking similar project within the last two (2) years with an amount of at least twenty five percent (25%) of the proposed project for bidding. The eligibility check as well as the preliminary Examination of Bids shall use non-discretionary pass/fail criteria.

The significant time and deadlines for procurement activities are shown below:

<b>ACTIVITY</b>	<b>DATE</b>	<b>TIME</b>
1. Issuance of Bid Documents	From March 21- 28, 2023	8:00 A.M. – 4:00 P.M. during office hours only
2. Receipts of Bids	March 30, 2023	Deadline until 9:00 o'clock in the morning
3. Opening of Bids	March 30, 2023	9:00 o'clock in the morning

The BAC will issue hard copies of Bidding Documents at the BAC Office 3<sup>rd</sup> floor, City Hall Building of El Salvador, Misamis Oriental, upon payment of a non-refundable fee of **FIVE HUNDRED PESOS (Php 500.00) ONLY** to the Treasurer's Office.

Bids must accompanied by a bid security, in the amount and acceptable form, as stated in Section 27.2 of the Revised IRR.

Prospective bidders shall submit their duly accomplished forms as specified in the BDs in two (2) separate sealed envelopes to the BAC Chairman. The first envelope shall contain the technical component of the bid including the eligibility requirements. The second envelope shall contain the financial component of the bid. Contract will be awarded to the Lowest Calculated Responsive Bid as determined in the bid evaluation and post-qualification.

The LGU-El Salvador reserves the right to accept or reject any bid and to annul the bidding process any time before Contract award and assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

Approved by:

**NOLLY ADRIAN B. GABULE**  
City Agriculturist  
BAC Chairman

Noted by:

**HON. EDGAR S. LIGNES**  
City Mayor

Head of Procuring Entity: March 20, 2023  
Posted in conspicuous place, City Hall premises  
Website: <https://www.philgeps.gov.ph>