



Republic of the Philippines  
**BIDS AND AWARDS COMMITTEE**  
9017 Población, El Salvador City  
Misamis Oriental  
Email: [bac.elsalvadorcity@gmail.com](mailto:bac.elsalvadorcity@gmail.com)

**INVITATION TO BID for the  
PROCUREMENT OF VARIOUS OFFICE CONSUMABLES AND SUPPLIES 1<sup>ST</sup> TO 2<sup>ND</sup>  
QUARTER**

The LGU-El Salvador City, Misamis Oriental, through its Bids and Awards Committee (BAC), invites interested suppliers, to apply for eligibility and if found eligible, to bid for the contract:

1. Invitation to Bid No. : 2023-02-006  
Brief Description : Procurement of Various Office Consumables and Supplies 1<sup>st</sup> to 2<sup>nd</sup> Quarter  
Approved Budget for the Contract : ₱ 273,827.94  
Delivery Period : within 15 calendar days upon receipt of NTP  
Source of Fund : General Fund CY 2023

ITEM NO.	QUANTITY	UNIT	DESCRIPTION
1	1	cart	RIBBON CART, EPSON C13S015632, Black
2	45	piece	FLASH DRIVE, 16 GB
3	78	cart	INK CART, EPSON C13T664100 (T6641), Black
4	35	cart	INK CART, EPSON C13T664200 (T6642), Cyan
5	35	cart	INK CART, EPSON C13T664300 (T6643), Magenta
6	34	cart	INK CART, EPSON C13T664400 (T6644), Yellow
7	10	cart	INK CART, HP CN692AA, (HP704), Black
8	4	cart	INK CART, HP CN693AA, (HP704), Tri-color
9	5	cart	INK CART, HP CZ107AA, (HP678), Black
10	5	cart	INK CART, HP CZ108AA, (HP678), Tricolor
11	207	cart	EPSON INK 003 BK,L3100,L3101,L3110,L3150
12	103	cart	EPSON INK 003 YELLOW,L3100,L3101,L3110,L3150
13	105	cart	EPSON INK 003 MAGENTA,L3100,L3101,L3110,L3150
14	102	cart	EPSON INK 003 CYAN,L3100,L3101,L3110,L3150
15	6	cart	EPSON INK 008 BK,L6490
16	4	cart	EPSON INK 008 YELLOW,L6490
17	4	cart	EPSON INK 008 MAGENTA L6490
18	4	cart	EPSON INK 008 CYAN,L6490
19	4	cart	BROTHER CONTINUES INK,CYAN FOR DCP-T310 PRINTER
20	4	cart	BROTHER CONTINUES INK,MAGENTA FOR DCP-T310 PRINTER
21	4	cart	BROTHER CONTINUES INK,YELLOW FOR DCP-T310 PRINTER
22	6	cart	BROTHER CONTINUES INK,BLACK FOR DCP-T310 PRINTER
23	12	box	ELECTRICAL TYPEWRITER RIBBON,FULLMARK,CORRECTABLE,FILM RIBBON,NKAJIMA AX 200,AX210, REORDER NO. F746BKSC
24	5	cart	GT51 BLACK INK ORIGINAL FOR GT5810 PRINTER
25	2	cart	GT52 MAGENTA INK ORIGINAL FOR GT5810 PRINTER
26	2	cart	GT52 CYAN INK ORIGINAL FOR GT5810 PRINTER
27	2	cart	GT52 YELLOW INK ORIGINAL FOR GT5810 PRINTER

28	2	cart	BT6000 BLACK INK FOR BROTHER DCP-T700W PRINTER
29	2	cart	BT6000 MAGENTA INK FOR BROTHER DCP-T700W PRINTER
30	2	cart	BT6000 YELLOW INK FOR BROTHER DCP-T700W PRINTER
31	2	cart	BT6000 CYAN INK FOR BROTHER DCP-T700W PRINTER
32	6	cart	HP ink GT53 BLACK
33	6	cart	HP ink GT53 MAGENTA
34	6	cart	HP ink GT53 YELLOW
35	6	cart	HP ink GT53 CYAN
36	3	cart	CANON INK 750 BLACK
37	2	cart	CANON INK 751 BLACK
38	2	cart	CANON INK 752 YELLOW
39	2	cart	CANON INK 751 MAGENTA
40	2	cart	CANON INK 751 CYAN
41	5	cart	BT5000Y FOR BROTHER MFC-T4500W PRINTER
42	5	cart	BT5000C FOR BROTHER MFC-T4500W PRINTER
43	5	cart	BT5000M FOR BROTHER MFC-T4500W PRINTER
44	5	cart	BT5000BK FOR BROTHER MFC-T4500W PRINTER
45	3	PC	RIBBON ELECTRIC TYPEWRITER (OLYMPIA BRAND)
46	3	PC	RIBBON ERASER TYPEWRITER (OLYMPIA BRAND)
47	2	cart	EPSON L6260-BLACK-001
48	1	cart	EPSON L6260-YELLOW-001
49	1	cart	EPSON L6260-MAGENTA-001
50	1	cart	EPSON L6260-CYAN-001
51	1	piece	FLASH DRIVE, 64 GB CAPACITY,USB 3.0
XXXXXXXXXXXXXX			

Procurement will be conducted through open competitive bidding procedures in accordance with R.A. 9184 and its Revised Implementing Rules and Regulations.

To bid for this contract, a bidder must purchase bid documents and should have experienced in undertaking similar project within the last two (2) years with an amount of at least fifty percent (50%) of the proposed project for bidding. The eligibility check as well as the preliminary Examination of Bids shall use non-discretionary pass/fail criteria.

The significant time and deadlines for procurement activities are shown below:

ACTIVITY	DATE	TIME
1. Issuance of Bid Documents	From February 8-14,2023	8:00 A.M. – 5:00 P.M. during office hours only
2. Receipts of Bids	February 16,2023	Deadline until 9 o'clock in the morning
3. Opening of Bids	February 16,2023	9 o'clock in the morning

The BAC will issue hard copies of Bidding Documents at the City Hall Building of El Salvador, Misamis Oriental, upon payment of a non-refundable fee of **FIVE HUNDRED PESOS (Php 500.00) ONLY** to the Treasurer's Office.

Bids must be accompanied by a bid security, in the amount and acceptable form, as stated in Section 27.2 of the Revised IRR.

Prospective bidders shall submit their duly accomplished forms as specified in the BDs in two (2) separate sealed envelopes to the BAC Chairman. The first envelope shall contain the technical component of the bid including the eligibility requirements. The second envelope shall contain the financial component of the bid. Contract will be awarded to the Lowest Calculated Responsive Bid as determined in the bid evaluation and post-qualification.

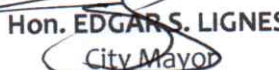
The LGU-El Salvador reserves the right to accept or reject any bid and to annul the bidding process any time before Contract award and assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

Approved by:



**NOLLY ADRIAN B. GABULE**  
City Agriculturist  
BAC Chairman

Noted by:



**Hon. EDGAR S. LIGNES**  
City Mayor

Head of Procuring Entity

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Posted in conspicuous place, City Hall premises

Website: <https://www.philgeps.gov.ph>